

Green County Ad Hoc Radio Committee

Meeting Minutes for October 30th, 2018

Members Present:

Chief Fred Kelley	Dana Weber-Recording Secretary
Dan Nufer-EMS	Sheriff Mark Rohloff
Bud Strunz-Highway	Chief Deputy Thomas Moczynski
Tom Daly-WI Towns Association	Ryan Ellingson
Chief Dan Smits	Tanna McKeon-EMG Director

Alert and Associates Representatives:

Mike Day-via phone

- 1) **Call Meeting to Order:** Meeting called to order at 9:05 a.m.
- 2) **Review Minutes from previous meeting:** Tom Daly approved the previous meeting minutes; 2nd by Fred Kelley. Motion carried.
- 3) **Albany Water Tower Project Update;** Chief Thomas Moczynski advised that the timeline for the Albany water tower has changed and General Communications has a tentative date of November 7th to pour the pad and hopefully, will have the antenna on the water tower by the end of December. The overruns are costing an extra \$10,000.00/month.
- 4) **Review and Approve Radio Request for Proposals (RFP);** Chief Moczynski and the committee reviewed the major points of the RFP and the consensus was to update some of the wording in the proposal. Chief Moczynski advised that the Corporation Counsel has looked at the initial RFP and stated that it looks good.

The committee discussed the tentative timeline for the RFP and would like to present it to the Law Enforcement Committee on November 14th and hopefully, forward to Finance and County Board. The Committee went over the RFP requirements and goals, the System Testing, Acceptance, and Certificates. The committee talked about the coverage requirements and the level of the signal that the county wants. The committee went over some the tower site pre-selections, interoperability solutions, backup operations, and how the RFP committee will handle the RFP evaluations. The committee was in consensus that they would like use digital simulcast system and discussed eventually coming up with a timeline for all municipalities to change to digital with the system. The committee discussed wanting to look at options for a backup system and other considerations, such as WISCOM and First Net.

After much discussion, Fred Kelley made a motion to recommend the Elert and Associates Final Draft, with the updated edits discussed today, be approved and forwarded to the Corporation Counsel for final review; 2nd by Dan Smits. Motion Carried.

- 5) **Review and Approve sending RFP to Law Enforcement Committee;** Fred Kelley made a motion to recommend the Elert and Associates Final Draft on the Public Safety Radio System Study be approved and forwarded to the Law Enforcement/Public Safety committee for approval, at their meeting on November 14th, in moving forward with the radio project and starting the process for the Request for Proposals, with the preferred option of the radio committee being Option #2 with the county having an analog and digital simulcast system; 2nd by Tom Daly. Motion Carried.
- 6) **Questions/Concerns:** There were some questions and discussion on problem spots and coverage for the county. The committee discussed training and support for the users of the county radio system, summarizing that the final goal is better service for the county.
- 7) **Set next meeting date (if any);** Not at this time.
- 8) **Adjournment;** Fred Kelley made a motion at 10:46 a.m. to adjourn; 2nd by Ryan Ellingson. Motion Carried.